

Orchard Park Public Library
Board of Trustees Meeting
September 16, 2014

Present:

Marianne Hoover, President
Peggy Errington, Library Director
Phyllis Banas, President of the Friends of the Library
Peggy Snajczuk, Trustee, ACT Liaison
Doug McFarland, Vice President
Jack Hinnners, Secretary

Excused:

Patrick Keem, Supervisor Town of Orchard Park
Lisa Kreuger, School Liaison
Dorothy Holmes, Treasurer

Opening: President Marianne Hoover opened the meeting at 8:05AM.

Guest Presentation:

Representatives of the Community Foundation of Greater Buffalo including Kate Masiello, Director of Client Relations provided us with an overview of what the Foundation does, its Mission and how the funds we have provided is invested. It was a very informative session for all of our Board members.

Reports:

Minutes: The minutes of the July 15th meeting were approved as presented on a motion by Marianne Hoover and a second by Peggy Snajczuk.

Contracting Library Financial Report: Peggy Errington reported that all was on course with late fines showing an increase. On a motion from Peggy Snajczuk and a second by the financial report was accepted.

Treasurer's Report: The Treasurer's report was tabled for this month.

Librarian's Report: Peggy Errington informed us that while library usage is down for us the majority of the Library System usage is down significantly more. There is no need to panic. She continued that congratulations are in order for all of the teams that participated in the Annual Battle of the Books. It was suggested that a gift of \$25.00 be presented to Amy Glende for the outstanding job she did in leading this effort. On a motion by Marianne Hoover and a second by Peggy Snajczuk the gift award was approved.

On a motion by Marianne Hoover and a second by Doug McFarland the Librarians report was accepted.

Building & Grounds Report: The report shows that various inspections of fire extinguishers and water back flow valves were completed. On a motion from Marianne Hoover and a second by Doug McFarland the report was accepted.

ACT Meeting (Association of Contract Library Trustees): No report. The group does not meet during the summer, Peggy Snajczuk informed us.

Friends of the Library: Best book sale ever, Phyllis Banas reported. She asked the board for articles for their newsletter. There are several events scheduled for the next few months.

Unfinished Business:

Community Foundation Update: See opening presentation. Decisions on handling future disbursements were tabled.

ByLaws Amendment – Conflict of interest: All Board members are to be informed that a discussion of pending by-law changes will be held at our next meeting, Peggy Snajczuk informed us. A vote on the changes will be held at our January Board meeting. She continued that she will contact Jaeckle, Fleischmann & Mugel to determine costs. The attorneys are recommending amendments to article III section 1, & article IV with an additional section 5. Peggy also suggested a change to the process of amending our current by-laws.

Mr. Mills Hot Dog Roast Fundraiser. We were informed that the hot dog roast was very successful.

Supervisor Request: A request made by our town supervisor was discussed.

New Business:

Contract Settlements: Holiday/Library closure impact: Under a new contract for the Librarians and the CSEA some paid holidays are to be given up Peggy Errington informed us. She is recommending closing on Columbus Day and to be open on Election day. On a motion by Marianne Hoover and a second by Doug McFarland the recommendation was approved.

Librarian retirement – request to Central Library Board for interim personnel relief. Peggy told us that a request has been made for temporary librarian relief due to a retirement.

General Liability Insurance: The board was informed that we now have a new general liability insurance policy in place.

Central Board Meeting: The Central Library Board of Directors will be meeting in our facility on Thursday Sept. 18.

Friends Book Sale: Phyllis Banas requested approval for a special Friend of the Library book sale October 31 and Nov 1. Marianne Hoover moved the request and Doug McFarland seconded it.

Adjournment: A motion to adjourn was made by Marianne Hoover and a second by Doug McFarland. All were in favor at 9:57 AM.

Next Meeting: Tuesday Nov.18, 2014 at 8:00 AM in the Library Meeting Room

Respectfully submitted;

Jack Hinnners